



## ExecuTrain de PR

### Telephone:

(787) 289-7850  
(787) 289-8778

### E-Mail:

train@executrainpr.com

530 Avenida De La  
Constitución  
Puerta De Tierra

In front of Luis Muñoz  
Rivera Park  
San Juan, PR

### Certifications and Courses Available:

CompTIA A+  
CompTIA Network+  
Security +  
IT Service Management  
(ITIL / EXIN)

LEAN / CobiT / Six Sigma

Macromedia Flash  
Dreamweaver  
Project Management  
(PMP / PMI)

Windows Server 2003  
Windows Vista  
Visual Studio .NET  
SQL Data Base

Windows Server 2008  
Share Point Portal Serv.  
System Manag. Server  
Exchange Server  
Microsoft Office

We are proud to have the  
Best local Certified  
Instructors / Consultants  
on each field with proven  
satisfaction as per client  
evaluations since 1999  
of Very Satisfied results.

## Project Management Fundamentals:

**Day Time:** Aug. 26-27, 2009 (2-days) | **Night Time:** Call for dates

PM Fundamentals is recommended for anyone interested in gaining or improving their project management knowledge and skills, based in PMI best practices. Get the fundamental skills to optimize your management of business-related projects improve your project management practice and learn how to manage projects effectively using the best practices of the PMI.

## Implementing The Project Management Office:

**Night Time:** Call for dates

Effective project management in business can save millions of dollars (plus time... and frustration). The ball of projects is constantly in motion, and the Project Management Staff need to be organized to take control of the Project Portfolio. This course provide the skills needed to create and/or update your organization's PMO Vision and Mission, learn how to define your PMO Working Plans, the Team development, develop Monitoring and Controlling procedures among other important topics based on the PMI best practices.

## Project Management Professional Certification:

**Day Time:** Aug. 12, 2009 (5-days) | **Night Time:** Start - Sept. 1, 2009

PMP is a credential to those professionals who have achieved a level of experience in the area of Project Management who wishes to validate their knowledge through an industry accepted certification. Our specially designed (36-40 contact hrs. required course by the PMI.org to be eligible to take the PMP certification exam), includes the skills needed to understand how to apply the PMI best practices to get control of projects using an effective management practice and at the same time get the tips and tricks from the experts needed to feel ready to take the exam.

## Microsoft Project Application:



**One Day Courses - Level-1 and Level-2 (Call for dates)**

All our courses includes **free e-Learning access** to same course materials for additional study and reference post course, **plus One (1) Year Refresher Guarantee:** A participant may retake any course at no additional cost; subject to seat availability and same course version. The participant must bring the original course material, (updated material must be purchased, if necessary).

Visit our WEB SITE: <http://www.executrainpr.com/>